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Dear Students,

Welcome to UIC! I am happy that you have chosen to attend one of the most diverse universities in the heart of a world-class city. You are about to begin a journey towards academic and personal success. This journey begins with Orientation.

Attending Orientation is the first step toward reaching your full potential on campus and beyond.

The UIC Orientation program extends beyond receiving advisement and selecting your courses. It is designed to support your acclimation and smooth transition to UIC. You will learn about our campus, vibrant student life, and valuable resources while making connections with new friends.

Student Affairs offers numerous programs and services that will complement and enhance your classroom experience. Our team is committed to offering innovative out-of-classroom opportunities to accommodate your special interests and needs.

I am confident that your UIC Experience will prepare you for graduation and your future endeavors.

The Orientation Leaders and I look forward to accompanying you on this exciting journey.

Welcome to the UIC family and GO FLAMES!

Sincerely,

J. Rex Tolliver
Vice Chancellor for Student Affairs
PREPARING FOR ORIENTATION

Students
We are excited that you chose UIC to pursue your undergraduate education and look forward to meeting you at orientation! By addressing your specific needs as a new student, the UIC Orientation program is designed to help you make the most of your UIC experience. This is an important step in making yours a meaningful transition.

A Special Invitation to Family and Guests
We are proud to offer a separate yet concurrent UIC Orientation program for your family and guests. This program is an excellent opportunity to help them become familiar with the campus and its resources, policies, and procedures. UIC believes that family plays a significant role in a student’s adjustment to college life. This program will provide your family and guests with the information needed to better support you during your transition to UIC.

Online Orientation
You may be asked to pilot a new online orientation program prior to making your on-campus orientation reservation. Please check your my.uic.edu portal for more information.

Reservations
To schedule your orientation session, please log into my.uic.edu and go to the “UIC Connect” tab. Here you will find the orientation portal. Please choose a date to attend. We recommend choosing the first date available so that you will have a better selection of courses for the fall semester. You will receive an email confirmation of your reservation from our office at least two weeks prior to your scheduled date. If your family or guests plan to attend the separate yet concurrent UIC Family and Guest Orientation program, we highly recommend that the reservation for their orientation be made when you make your reservation for the student program. When making your online reservation, please let us know the names of your guests, their email and any dietary restrictions. If you are having difficulty registering for an orientation date, please contact us at 312-996-3271.
Activate NetID
Start the NetID Activation process at my.uic.edu. Click on “Activate your NetID” under the instructions login portal. Please read and follow the instructions for activation. You will need your UIN and Token. The UIN and Token are sent to newly admitted students via email approximately 7 days after admission.

For questions, submit a Help Ticket from the Activation page by clicking on “Support/Help”.

Use that same NetID and common password to access the UIC Portal at my.uic.edu.

Activate Your Portal Account
Go to my.uic.edu and follow the instructions, “How do I activate my portal account” under “First Time User” on the left-hand side of the page. To complete activation, you will need your UIN. (the 9-digit number found on your acceptance letter).

Log into my.uic.edu
To access UIC Connect, please go to my.uic.edu and log in.

Complete Placement Test(s)
First-Year students are required to take placement tests. If you need to take placement tests, you must do so before you can schedule an orientation date. To determine your required placement tests, log into the Portal, go to the UIC Connect tab.

The “Required Placement Tests” portal contains pertinent information about the placement testing process. You must complete all required placement tests online.

Schedule Orientation
Log into the UIC Portal, search Orientation in the search bar. Reserve your date in the “Orientation” section.

If any family or guests plan on attending, please make their reservation at the time of your registration. Any changes to either the student OR family and guest registration needs to be made seven days prior to the program date. Please refer to Page 12 of this booklet for additional information on our policies regarding program changes or cancellations. If you have any questions or concerns, you can also call us at 312-996-3271.

International students: please read specific instructions on page 10 of this booklet for additional requirements for your orientation.

What to Bring to Orientation
When attending orientation, please bring the following:
- A government-issued photo ID, such as a driver’s license, state ID, or passport. For questions regarding alternate forms of identification, contact UIC Orientation at 312-996-3271.
- Comfortable walking shoes and appropriate clothing for the day’s weather. We recommend avoiding open-toed and heeled shoes.
- Money for miscellaneous expenses, such as university souvenirs
- Your NetID and password information.

Attend Orientation
Please see the pages in this booklet showcasing First-Year Orientation, Transfer and Readmit Orientation, or International Student Orientation for program details.

Make Orientation Fee Payment
On-site payments for UIC Orientation are not accepted. All orientation fees, including those for students, family members and guests, will be charged to the student’s UIC account at the end of the summer.
First-Year Program
The UIC Orientation program for first-year students is a two-day overnight orientation session designed to acquaint you with UIC and provide you with your first opportunity to experience the campus. Orientation is required for all first-year students.

Check-in for this program begins at 7:45 am at Student Center East (SCE) located at 750 S. Halsted St. Please follow the signs and Orientation Leaders to the check-in location.

Program Overview
Day 1
• Confirm registration access with your NetID
• Academic advising and course registration
• Lunch and dinner with your Orientation Leader
• Campus units information fair
• Evening activities that will allow you to get to know your fellow students
• Open Campus Recreation facility (must have proper athletic attire)

Day 2
• Breakfast and lunch with your Orientation Leader
• On-campus and off-campus living resources
• Academic expectations at UIC
• Campus Tours
• University ID card issued (i-card)
• Academic support program resources

Special Note
Family and guests are not allowed to accompany students during their orientation program sessions but are welcome to participate in the concurrent Family & Guest Orientation Program.

Concluding Orientation
Your program will conclude by 3:15 p.m. on the second day at which point you can pick up your luggage. You can be picked up at 644 S. Halsted St. if needed.

Special Note
Please register for an orientation session prior to making travel arrangements. All students attending the first-year student program must spend the night at orientation. This portion of the program is specifically designed to allow students a chance to become familiar with the campus and to meet their peers.

Orientation Fee
UIC Orientation for first-year students has a fee of $149 for the student that will be charged to the student’s university bill at the end of the summer programs. Additionally, a fee of $75 for each family member or guest will be charged to the student’s university bill. UIC has very specific policies regarding cancellations and/or program changes that we encourage you to read more about on Page 12 of this booklet.
Arriving Early/Staying
Students that need to come a day before or stay a day after orientation may arrange for lodging on campus in a university residence hall. Please note that an additional fee for extended lodging will be billed to your student account after orientation. These arrangements must be made and confirmed with UIC Orientation a minimum of seven days prior to your arrival.

Leaving Campus
When staying on campus for orientation, first-year students participating in the program are not allowed to leave campus for any reason. Leaving campus will result in immediate dismissal from the program.

Keys & Room Checkout
First-year students must return any assigned keys and linens upon orientation check-out. Should you lose any items assigned to you, your student account will be charged a minimum of $150 as a replacement fee. Depending on the volume of items lost, this cost may increase.

Alcohol & Drug Policy
To ensure that everyone has a safe and successful orientation experience, we expect all students to abide by federal, state, and local law, as well as university policies.

All participants of UIC Orientation are subject to UIC policies regarding alcohol use and illegal drugs, which can be found on the university’s website at policies.uic.edu/uic-policy-library/student-affairs/policy-regarding-alcohol-drug-use-students-employees/. If you are found in violation of these rules at orientation, you will be asked to leave the program, charged the full amount for attendance, and you will be referred to the Dean of Students office. In short, alcohol and illegal drugs are not allowed at orientation.
TRANSFER & READMIT ORIENTATION

Transfer & Readmit Program
The UIC Orientation program for transfer and readmit students is a one-day session designed to acquaint you with UIC and provide you with your first opportunity to meet with an academic advisor. Orientation is required for transfer students and although it is optional for most readmitted students, attendance is highly encouraged. Should you elect not to attend UIC Orientation, you may not be able to meet with an academic advisor within your college until the start of the semester.

Check-in for transfer and readmit students begins at 7:45 a.m. at Student Center East (SCE) located at 750 S. Halsted St. Please follow the signage and Orientation Leaders to the designated check-in location. Students arriving after 8:30 am may be counted as having not attended, will be charged for the program, and will be required to come to another orientation session.

Program Overview
- Confirm registration access with your NetID
- Academic support program resources
- Campus units information fair
- Lunch with your orientation leader
- Academic advising and registration
- University ID card issued (i-card)

Special Note
Family and guests are not allowed to accompany students during their orientation program sessions but are welcome to participate in the concurrent Family & Guest Orientation program.

Orientation Fee
UIC Orientation for transfer and readmit students has a fee of $75 for the student that will be charged to the student’s university bill at the end of the summer programs. Additionally, a fee of $75 for each family member or guest will be charged to the student’s university bill.

Concluding Orientation
Transfer students are encouraged to register for courses when open registration begins. Classes can be reviewed and revised at orientation.

Your day will wrap up around 5:00 p.m. at which point you can coordinate with your family and guests on a designated pick up location.
TRANSFER ASSISTANCE CENTER & DEGREE AUDIT

Transfer Assistance Center
The Transfer Assistance Center specializes in helping both transfer & readmit students in their transition to UIC.

Transferology
For transfer and readmitted students who are interested in learning more about how credits transfer, visit transferology.com and enter your college coursework. Transferology will allow you to run degree plans that give you a preview of how your college coursework may transfer.

Degree Audit
You can expect to be able to view your UIC degree audit in your my.uic.edu portal account during the semester prior to the June 1 (fall) Intent to Enroll deadline. You will be notified via email.

Questions about your degree audit?
You can make an appointment with members of the Transfer Assistance Center after you receive your degree audit and before you attend your Orientation at transferassistance@uic.edu. During orientation, your academic advisor will review your degree audit and provide you with advice and recommendations regarding the registration and selection of UIC courses for the following semester.
Family & Guest Program
Should your family or any other guests decide to take part in the UIC Family and Guest Orientation Program, they will check-in at the same location as you on the scheduled day of their program. After check-in, family/guests will follow a separate orientation designed to address their specific needs and concerns. The UIC Family and Guest Orientation Program is optional, but recommended.

Program Overview
- Financial Aid presentation
- Campus units information fair
- Financial and safety presentations
- On-campus and off-campus resources
- Lunch with an Orientation Leader
- Academic college introduction
- Academic support program resources
- Panel of current UIC students
- Campus tour

Concluding Orientation
Family and guests can expect their orientation to conclude by 5:00 p.m. at the latest, depending on their student’s academic college and major.

Orientation Fees
An orientation fee of $75 for each family member or guest will be charged to the student’s university bill. This fee covers the invitation mailing, meals, the services of the Orientation Leaders and all associated program materials and activity costs. There is no need to pay for orientation on-site; an online statement will be made available through the student’s UIC account.
Online Placement Testing
Many students are required to take one or more placement tests. These must be taken no less than two weeks PRIOR to attending the UIC Orientation program. For more information visit the “Placement Testing” box on your portal, or visit testing.uic.edu and click on “Placement Testing”.

Failure to Take Placement Tests
Students who fail to take placement tests will not be able to register for orientation which impacts the ability to register for classes. Please take the time to respond accurately to the questionnaire regarding testing in my.uic.edu and then take all required tests.

Advanced Placement (AP) Credit/International Baccalaureate Credit (IB)
If you have received AP or IB credit (or expect credit but do not yet have your score), tell your academic advisor at orientation. Your advisor will use that information, along with your placement test results, to help you in determining the appropriate courses for fall registration.

e-CHUG
e-CHUG is an online alcohol education assessment that raises your awareness regarding alcohol related behaviors. The questionnaire is to be completed prior to orientation. For more information, visit wellnesscenter.uic.edu and click on “Resources and Services”, or call the Center for Health Education and Welness at 312-413-2120.

Sexual Misconduct Prevention Training
The University requires all incoming and returning students to be regularly educated on discrimination and harassment prevention, sexual violence, and reporting options and obligations. All students are provided training materials to complete at the start of each academic year through the training vendor EverFi. The Sexual Misconduct Prevention Training for new and transfer students is available beginning June 1. You may access the Sexual Misconduct Prevention Training program at go.illinois.edu/Undergrad_TitleIX_Training. This Training should be completed prior to the beginning of your first semester on campus.
**International Students**
The Office of International Services (OIS) supports all non-immigrant visa holders at UIC.

**Office of International Services**
The Office of International Services is a unit within the Office of the Vice Provost of Global Engagement which promotes UIC’s international efforts on-campus and around the world. OIS supports all non-immigrant visa holders at UIC by providing immigration advising, welcome and orientation events, programming, workshops, and advocacy on behalf of the international community.

After admission to UIC, all international students must submit OIS Documents via their application summary page to either obtain an I-20/DS-2019 from OIS in order to apply for a student visa or confirm a visa status other than F-1 or J-1 that is eligible for study in the U.S. More information about the OIS Document requirement can be found at ois.uic.edu and questions can be directed to the OIS New International Student Team at newintl@uic.edu.

**Immigration Check-in**
All new international students must complete an Immigration Check-in with OIS upon arrival to Chicago in order to have their SEVIS hold removed and allow for course registration. It is strongly recommended that you complete the Immigration Check-in prior to attending UIC Undergraduate Orientation so that you are able to register for fall coursework with your academic advisor during the program. More information can be found at ois.uic.edu > students > admitted students > check-in.

**New International Student Summit**
In addition to attending UIC Undergraduate Orientation, all new international students should attend the New International Student Summit & other welcome events hosted by OIS in late August. Details and registration information are posted at ois.uic.edu.
DRIVING TO CAMPUS
There are many ways to get to UIC from the places our students join us from. We encourage you to map out your drive in advance and note that Chicago always has a lot of traffic and construction that can impact your travel times. Use the included parking map to park your car and head across the street to Student Center East (SCE) at 750 S. Halsted St. Follow the signage and Orientation Leaders to the designated check-in location.

DIRECTIONS TO ORIENTATION CHECK-IN

CTA “L” Train
Take the CTA Blue Line to the UIC-Halsted stop. Walk through the East exit onto Halsted Street (toward the Willis Tower that appears on the skyline in the East). Turn right and proceed South to the second stoplight at Polk Street. You have arrived at Student Center East (SCE) at 750 S. Halsted St. Follow the signage and Orientation Leaders to the designated check-in location.

CTA BUS
Take the #60 or #7 CTA bus to the corner of Harrison and Halsted Streets where a CTA bus stop is located. From the corner proceed South on Halsted Street to the stoplight at Polk Street. You have arrived at Student Center East (SCE) at 750 S. Halsted St. Follow the signage and Orientation Leaders to the designated check-in location.

PARKING FEES
There are various fees for parking on campus during orientation.

Halsted Street Parking Structure
760 W. Taylor St., enter on Halsted St. $13.00 per day, paid upon departure.
Program Change or Cancellation
If you need to cancel or change your or your family/guest reservation, you must do so a minimum of seven days prior to your scheduled date by adjusting your reservation status in my.uic.edu. Changes or cancellations made less than seven days prior to the scheduled date of your program will result in the respective orientation fees being assessed, regardless of your attendance to the university. Additionally, if you or your guests fail to attend your scheduled orientation program, the appropriate orientation fees will be applied to your student account. If you have any questions about this policy, please call our office at 312-996-3271.

Special Assistance
We pride ourselves in making UIC as inclusive and accessible as possible. If you, a family member or guest are seeking disability-related accommodations, you are encouraged to contact the Disability Resource Center (DRC) at 312-413-2183 or drc@uic.edu to learn about the university services available to you. Any request for accommodations must be accompanied by documentation indicating diagnosis of disability and how it limits participation in the educational environment.

Please notify the Disability Resource Center at least seven days prior to your orientation date. Students with disabilities are encouraged to register for the earliest orientation program dates to ensure that appropriate accommodations can be reviewed before classes begin.

More information on the DRC and the registration process is available at drc.uic.edu.

Meals
If you have any special dietary needs/requests or any food allergies, please speak with a staff member in the dining facility during your visit.

Orientation Fee Discount Request Form
If you are in need of financial assistance, we offer a limited number of discounts to those attending. The form is available at orientation.uic.edu. Your completed form with supporting documentation must be received at least seven days prior to your orientation, or the full orientation fee will be incurred. Only a limited number of half-off requests are granted based on specific criteria listed on the discount form. Forms will not be accepted after a student attends a program.

More information on the DRC and the registration process is available at drc.uic.edu.
Is orientation required for new students to attend?
Orientation is required for all incoming first-year and transfer students. We are confident this will support your smooth and successful transition to UIC.

Should you elect not to attend UIC Orientation, you may not be able to meet with an academic advisor until the start of the semester.

My family/guests and I did not attend our scheduled orientation program. Why is there an orientation charge on my bill?
We have a very specific Program Change or Cancellation policy. Please see page 12 of this booklet for more information.

Is there any way to avoid paying the orientation fee?
There is not way to avoid paying the fee, but we do offer a discount for students that are in need of financial assistance. Please visit orientation.uic.edu/resources/orientation-fee-discount-form/ for more information.

Do I pay my university bill at orientation?
No. Once a month, the University of Illinois of Chicago emails students and authorized payers, reminding them to view their student account for recent activity and to pay any amount due by the deadline. All fees will be due at the end of the summer programming. Please visit paymybill.uillinois.edu for more payment information and deadlines.

What if I can’t set up my NetID? Can I still attend orientation?
If you are having issues with NetID activation, review the Accounts and Passwords FAQ document located at accounts.accuic.edu or contact ACCC at 312-413-0003 to resolve the problem.

Even if you are unable to fully setup your NetID, you should still plan to attend UIC Orientation, where you will receive further assistance.

After orientation, may I change my semester schedule if a class becomes available?
Since students can add or drop classes at any given time, openings in other classes may become available. You may have the opportunity to secure a desired class (if offered) following orientation. Substantive changes made after orientation should be discussed with your academic advisor prior to the start of the term. More information on class registration and scheduling will be provided to you during your academic advising session.

Is my family required to attend orientation?
For family members and guests of first-year students, the Family and Guest Orientation program only runs during the first day of the two-day student program. It runs concurrently but separately from the student program. It is optional but recommended.

For family members and guests of transfer students, the Family and Guest Orientation program runs concurrently but separately from the student program. It is optional but recommended.

For family members or guests of any orientation program, there is an additional $75 fee for each guest.
AFTER ORIENTATION

Orientation Fee Payment
The orientation fee will be assessed to your UIC student account after the end of the summer programming. Please make a payment as soon as possible to avoid late charges on your account. You can access your university bill and make an online payment at paymybill.uillinois.edu.

Medical Immunization Form
Medical Immunization for the Illinois Department of Public Health requires that all students living in on-campus housing, and born on or after January 1, 1957, entering a post-secondary institution, present documented proof of immunity within the first term of enrollment. See registrar.uic.edu and select “Student Records” for more details. Please submit your medical immunization forms in person to the Office of Medical Immunization Records at SSB Suite 1200 (1200 W. Harrison St.) or mail them to:

Office of the Registrar, MC 018
University of Illinois at Chicago
Suite 1200 Student Services Building
1200 West Harrison Street
Chicago, Illinois 60607-7161

CTA U-PASS
Once you arrive on campus in the fall semester, be sure to pick up your U-PASS, which will allow you to use the CTA rail and bus transportation. Passes are distributed beginning five days prior to the start of the semester. Please note you must be enrolled as a full-time student in order to be eligible for a CTA U-PASS.

CampusCare Student Health Benefit Program
CampusCare is the university-based student health benefit program that is automatically provided to all registered UIC students. The charge for CampusCare is shown on your online student account. If you are already covered by another insurance provider, you have the option to waive out.

Waivers can only be submitted online during the Enrollment Period to avoid being charged for the CampusCare fee. Please visit campuscare.uic.edu to find the online forms that must be submitted to waive out, reinstate or add dependents.

Housing
Make sure your housing plans are in order. If you have decided to live in campus housing, please make sure that all of your housing and immunization forms are completed. For more information, please visit housing.uic.edu If you have decided to live off campus and are looking for resources to find off-campus housing, visit src.uic.edu.

Sexual Assault Prevention Training
The Sexual Assault Prevention Training should be completed prior to the beginning of your first semester on campus. Please watch your UIC email for more information on how to complete the training.

Make sure your housing plans are in order.
CALENDAR OF IMPORTANT DATES

FALL SEMESTER 2019

August 25, Su
UIC Convocation.

August 26, M
Instruction begins.

September 2, M
Labor Day holiday. No classes.

September 6, F
Last day to complete late registration; last day to add a course(s) or make section changes; last day to drop individual courses via XE Registration without receiving W (Withdrawn) grade on academic record. Last day to Web Drop courses via XE Registration and receive 100% cancellation of tuition and fees.

September 12, Th
CampusCare Waiver deadline.

September 28, Sa
Tuition and fee payment deadline.

November 1, F
Last day for undergraduate students to use optional late drop in college office and receive grade of W on academic record.

November 28–29, Th–F
Thanksgiving holiday. No classes.

December 6, F
Instruction ends.

December 9–13, M–F
Final examinations.

SPRING SEMESTER 2020

January 13, M
Instruction begins.

January 20, M
Martin Luther King, Jr., Day. No classes.

January 24, F
Last day to complete late registration; last day to add a course(s) or make section changes; last day to drop individual courses via XE Registration without receiving W (Withdrawn) grade on academic record. Last day to Web Drop courses via XE Registration and receive 100% cancellation of tuition and fees.

February 9, Su
CampusCare Waiver deadline.

March 20, F
Last day for undergraduate students to use optional late drop in college office and receive grade of W on academic record.

March 23–27, M–F
Spring vacation. No classes.

May 1, F
Instruction ends.

May 4–8, M–F
Final examinations.
CAMPUS OFFICE AND ACADEMIC COLLEGE CONTACT INFORMATION

Academic Center for Excellence
ace.uic.edu
uicace@uic.edu
312-413-0031

Academic Computing and Communications Center
accc.uic.edu
access@uic.edu
312-413-0003

Admissions and Records
admissions.uic.edu
apply@uic.edu
312-996-4350

African American Academic Network
aaan.uic.edu
uicaan@uic.edu
312-996-5040

Asian American Resource and Cultural Center
aarcc.uic.edu
aarcc@uic.edu
312-413-9569

CampusCare Student Health Benefit Program
campuscare.uic.edu
cchealth@uic.edu
312-996-4915, Ext 3

Campus Housing
housing.uic.edu
housing@uic.edu
312-355-6300

Career Services
careerservices.uic.edu
ocs@uic.edu
312-996-2300

Center for Health Education and Wellness
(Wellness Center)
wellnesscenter.uic.edu
wellnesscenter@uic.edu
312-413-2120

Center for Student Involvement
involvement.uic.edu
studentinvolvement@uic.edu
312-413-5070

Commuter Student Resource Center
csrc.uic.edu
commuter@uic.edu
312-413-7440

Counseling Center
counseling.uic.edu
312-996-3490

Disability Resource Services
drc.uic.edu
drc@uic.edu
312-413-2183

Family Medicine Center
hospital.uiltinois.edu
312-996-2901

Gender and Sexuality Center
gsc.uic.edu
lgbtqa@uic.edu
312-413-8619

International Services
ois.uic.edu
ois@uic.edu
312-996-3121

Latin American Recruitment and Educational Services
lares.uic.edu
lares@uic.edu
312-996-3356

Medical Immunization Records
registrar.uic.edu
mi@uic.edu
312-413-0464

New Student and Family Programs (UIC Orientation)
orientation.uic.edu
orhelp@uic.edu
312-996-3271